

WORKSHOP · LEVEL 2

From AI Use to AI Integration

Building Systems that Scale

A working session for the people who have to make AI stick. Level 1 builds individual fluency; Level 2 turns it into documented, governed systems that survive when the early adopter changes roles.

<u>DURATION</u>	<u>COHORT</u>	<u>FORMAT</u>	<u>BUILT FOR</u>
1 day	15 to 20 participants	Live, in person	Leaders & champions

THE PROBLEMS THIS WORKSHOP ADDRESS

The day opens by diagnosing which of these is happening within the company. Most groups recognize themselves within ten minutes.

1. Tool proliferation without process

Several platforms in play, no standard. One person becomes the AI person and cannot scale.

Symptom: no one can clearly answer how their team uses AI.

2. Champions without adoption

One or two people get good, but the knowledge never transfers.

Symptom: AI success is attached to people, not roles or processes.

3. Enthusiasm without measurement

People feel faster. Leadership asks for the return and there are only anecdotes.

Symptom: stories, no data.

4. Fear after early success

One hallucination or biased output lands badly and confidence collapses across the team.

Symptom: teams excited six months ago are now hesitant.

THE DAY, MODULE BY MODULE

MORNING · DIAGNOSE AND DESIGN

From scattered use to a mapped system with explicit human checkpoints.

Re-grounding. What integration actually means, and an honest inventory of how AI is being used today versus how people describe it.

Workflow thinking. Deconstructing a real workflow into steps, handoffs, and invisible work, then labeling friction by type: repetition, delay, transformation, or judgment.

Human judgment versus AI support. Green, yellow, and red judgment boundaries, and human-in-the-loop checkpoints that hold.

Prompting as system design. The six-component Prompt Architecture Framework, versioning, and reusable team templates.

AFTERNOON · SCALE AND GOVERN

From a personal improvement to something a team can run and a manager can defend.

Role-based integration. Role-specific patterns and conservative, defensible quantification of gains.

Scaling beyond the individual. The shadow AI problem, guardrail requirements, and a manager decision framework.

Ethics, risk & confidence. Data sensitivity, bias amplification, accountability, and a risk-scenario tabletop exercise.

Capstone integration lab. A 90-minute build: assembly, live testing, structured peer review, and final refinement.

From training to adoption. A two-week implementation commitment with a named accountability partner.

THE CAPSTONE DELIVERABLE

Every participant leaves with a completed **Integration Blueprint**, a working document rather than an exercise, built to be implemented the within a week:

- **Workflow map.** Each step tagged with AI role, judgment zone, and its specific human checkpoint.
- **Prompt template.** All six architecture components, tested, versioned, and runnable by a colleague without explanation.
- **Team scaling plan.** Who adopts it, what they need, a four-week timeline, and anticipated objections.
- **Risk mitigation & benefit case.** Top risks with concrete controls, plus a conservative annual value estimate for the highest-value task.

These blueprints are also the raw material for an AI governance committee, if the organization chooses to stand one up.

WHO SHOULD BE IN THE ROOM

- **Managers and team leads** who will be asked to standardize how their people work.
- **Designated AI champions**, the individuals already proficient, who currently hold the knowledge alone.
- **Process and operations owners**, anyone accountable for how a recurring workflow runs.
- **IT and data leadership** who will own policy, tooling standards, and the shadow AI question.

Level 2 assumes the fluency established in Level 1. It is not a first exposure to AI, and it does not work as one.

WHAT IS INCLUDED

Intro call and curriculum customization to your industry and context ▪ pre-training assessment ▪ one day of live facilitation by a senior practitioner ▪ participant workbooks, risk scenario cards, and quick-reference materials ▪ knowledge check and post-training survey ▪ written summary report with workforce insights, pre- and post-training readiness indicators, suggested next steps, and prioritized recommendations.

DELIVERY REQUIREMENTS & PREREQUISITES

This workshop is designed and validated as a live, in-person session. The tabletop risk exercise, partner-challenge rounds, and peer review of the capstone blueprint depend on in-room dynamics that do not transfer cleanly to a virtual format.

Level 1 (AI in the Workplace) is a prerequisite. The day opens with a competency check on the 4Ds and CRAFT frameworks and builds directly on them. Where both levels are booked as the three-day pathway, allow at least three days between sessions so participants arrive with real practice behind them.

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